

Kentucky Commission on Proprietary Education

Meeting Minutes

June 28, 2017

The regular scheduled meeting of the Kentucky Commission on Proprietary Education (KCPE) was held at the 300 Building, 300 Sower Boulevard, Frankfort, KY 40601 on Wednesday, June 28, 2017.

COMMISSION MEMBERS PRESENT

Chairman Leonard Napolitano, Gerria Berryman, Debby Mobley, Walter Lee, Cindy Landry, Brian Gupton and Deputy Secretary Brad Montell. Quorum present.

STAFF PRESENT

Misty N. Edwards, Executive Director
Debbie Garrison, Administrative Assistant
Tess Russell Staff, Attorney Supervisor for Office of Legal and Legislative Services
Stephanie Belt, Administrative Coordinator from Budget & Administration Office

GUESTS

Dr. HM Snodgrass – Education Committee-Policy Advisor for Representative Carney’s Office
Cindi Alexander – Lake Cumberland CDL School
Candace Bensel – Kentucky Association of Career College and Schools
Matthew Tingle and Scott Tingle – Boy Scouts of America

CALL TO ORDER

Chairman Napolitano called the meeting to order at 1:30 p.m. Eastern Time.

MINUTES

A motion was made by Ms. Mobley to approve the minutes from the April 26, 2017 meeting. Mr. Lee seconded the motion. Motion carried.

EXECUTIVE DIRECTOR’S REPORT

- HB238 – Bill Signing was held on June 27, 2017.
- KCPE Audit – Blue and Company received the bid for the audits of July 1, 2015 to June 30, 2016 and July 1, 2016 to June 30, 2017. Blue and Company was awarded the bid at a cost of \$12,100.00 for each year.

FINANCIAL REPORTS (April 2017 and May 2017)

Ms. Belt discussed the financial report and informed the Commission the Governor’s Office asked for a 1% to 3% contribution from each cabinet to balance the budget. They asked for the agencies to look at their restricted funds. A conference call will occur on June 29, 2017 with the budget committee to discuss the amount to offer.

RENEWALS FOR July 1, 2017 – June 30, 2018 (FY 18) SCHOOL YEAR

Ms. Edwards informed the Commission that KCPE had received approximately 142 school renewals. Ms. Landry made a motion that the Executive Director as per 165 A 340 (3) (g) & (n) be delegated the authority to make a determination as to whether a conditional renewal licensure is granted. Further, that subsequent to the Executive Director making said determination, the determination is ratified by the Commission. Mr. Lee seconded the motion. Motion carried.

APPLICATION FOR NON-RESIDENT SCHOOL

The following application was submitted for the Commission's review and approval:

- Performance Training Solutions, LLC, Reynoldsburg, OH

A motion was made by Mr. Gupton to approve the application as submitted. Ms. Berryman seconded the motion. Motion carried.

APPLICATION FOR NON-RESIDENT SCHOOL

The following application was submitted for the Commission's review and approval:

- Insurance Career Training, Indianapolis, IN

A motion was made by Ms. Berryman to approve the application as submitted. Ms. Mobley seconded the motion. Motion carried.

APPLICATION TO TRANSFER OWNERSHIP OF A SCHOOL

The following applications were submitted for the Commission's review and approval:

- Practical Dental Assisting, Paducah, KY

A motion was made by Mr. Lee to approve the application as submitted. Mr. Gupton seconded the motion. Motion carried.

- Nurse Aide Education, LLC, Richmond KY

A motion was made by Ms. Mobley to approve the application as submitted. Ms. Landry seconded the motion. Motion carried.

APPLICATION FOR A NEW PROGRAM

The following applications were submitted for the Commission's review and approval:

- NASCAR Technical Institute, Mooresville, NC
 - Automotive Technology & Mopar TEC w/NASCAR Engines I & II
 - Automotive Technology & NASCAR w/Mopar TEC + Pit Crew
 - CNC Machining Technology

A motion was made by Mr. Lee to approve the applications as submitted. Deputy Secretary Montell seconded the motion. Motion carried.

APPLICATION FOR A NEW PROGRAM (continued)

The following applications were submitted for the Commission's review and approval:

- John Casablancas Modeling and Career Center, Cincinnati, OH
 - Workshop Program

A motion was made by Ms. Mobley to approve the application as submitted. Mr. Lee seconded the motion. Motion carried.

- American School of Real Estate, LLC, St. Louis, MO
 - Real Estate Post-License Education (PLE)

A motion was made by Ms. Landry to approve the application as submitted. Ms. Berryman seconded the motion. Motion carried.

APPLICATION FOR LICENSURE AS A CDL TRAINING SCHOOL SKILLS INSTRUCTOR

The following applications were submitted for the Commission's review and approval:

- CDL Training Services & Consulting Inc., Elizabethtown, KY
 - Misty A. Watts

A motion was made by Ms. Mobley to approve the application as submitted. Mr. Lee seconded the motion. Motion carried.

- Truck America Training, Shepherdsville, KY
 - Dale K. Neathery

Ms. Mobley recused herself. A motion was made by Ms. Landry to approve the application as submitted. Mr. Lee seconded the motion. Motion carried.

NOTIFICATION TO REVISE AN EXISTING PROGRAM FOR LESS THAN 25%

The following application was submitted for the Commission's review and approval:

- ATA College, Louisville, KY
 - Pre-licensure Practical Nursing, Diploma

Ms. Landry recused herself. A motion was made by Mr. Lee to approve the application as submitted. Ms. Mobley seconded the motion. Motion carried.

APPLICATION TO REVISE AN EXISTING PROGRAM FOR 25% OR MORE

The following application was submitted for the Commission's review and approval:

- Lincoln College of Technology, Nashville, TN
 - COL210AOS Collision Repair and Refinishing Services Management

A motion was made by Mr. Gupton to approve the application as submitted. Ms. Mobley seconded the motion. Motion carried.

APPLICATION FOR PERMIT TO ACT AS AN AGENT

The following applications were submitted for the Commission's review and approval:

- Performance Training Solutions, Reynoldsburg, OH
 - Robert Jackson

A motion was made by Ms. Mobley to approve the application as submitted. Mr. Gupton seconded the motion. Motion carried

- Ross College, Hopkinsville, KY
 - Caila L. Moore
 - Barry W. Massie

A motion was made by Ms. Landry to approve the applications as submitted. Mr. Lee seconded the motion. Motion carried.

- Ross College, Sylvania, OH
 - Kara K. Look
 - Abigail J. Dahl
 - Sharel Nicole White
 - Shelby M. Sartor
 - Megan E. Kupres

A motion was made by Mr. Lee to approve the applications as submitted. Mr. Gupton seconded the motion. Motion carried.

- Ross Medical Education Center, Cincinnati, OH
 - Keith A. Grant

A motion was made by Ms. Landry to approve the application as submitted. Mr. Mobley seconded the motion. Motion carried.

- At Home Professions, Fort Collins, CO
 - Emily K. Zong

A motion was made by Ms. Berryman to approve the application as submitted. Mr. Montell seconded the motion. Motion carried.

APPLICATION FOR PERMIT TO ACT AS AN AGENT (continued)

- Dennis Badger & Associates, Inc., Lexington, KY
 - Leda B. Turner

A motion was made by Ms. Landry to approve the application as submitted. Ms. Mobley seconded the motion. Motion carried.

- Tulsa Welding School, Jacksonville Campus, Inc., Jacksonville, FL
 - Gustavo R. Velez
 - Lorea A. Feldman

A motion was made by Mr. Lee to approve the applications as submitted. Ms. Landry second the motion. Motion carried.

- Universal Technical Institute of Illinois, Inc., Lisle, IL
 - April L. Rhodes

A motion was made by Ms. Berryman to approve the application as submitted. Mr. Lee seconded the motion. Motion carried.

- Universal Technical Institute-Motorcycle/Marine Mechanics Institute, Orlando, FL
 - April L. Rhodes

A motion was made by Mr. Lee to approve the application as submitted. Mr. Montell seconded the motion. Motion carried.

- NASCAR Technical Institute, Mooresville, NC
 - April L. Rhodes

A motion was made by Ms. Mobley to approve the application as submitted. Mr. Montell seconded the motion. Motion carried.

- Universal Technical Institute of Texas, Houston TX
 - April L. Rhodes

A motion was made by Mr. Lee to approve the application as submitted. Ms. Berryman seconded the motion. Motion carried.

APPLICATION FOR PERMIT TO ACT AS AN AGENT (continued)

- Galen College of Nursing at ARH, Hazard, KY
 - Eric C. Cunningham
 - Jazmyn M. Brooks
 - Michelle A. Hellums
 - Matthew W. Johns
 - Robert F. Kightlinger
 - Timothy L. Zoglmann

A motion was made by Ms. Landry to approve the applications as submitted. Mr. Gupton seconded the motion. Motion carried.

OTHER BUSINESS

- The budget committee is scheduled to meet July 25th at 10:00 a.m. at ATA College, Louisville, KY.
- The process committee is scheduled to meet July 25th at 1:00 p.m. at ATA College, Louisville, KY.
- The student complaint committee is scheduled to meet July 26, 2017 at 9:30 a.m. at the 300 Building, 300 Sower Boulevard, Frankfort, KY 4001.

NEXT MEETING

The next meeting is scheduled for Wednesday, July 26, 2017 at 1:30 p.m. Eastern Time at 300 Sower Boulevard, Frankfort, KY.

ADJOURN

A motion was made by Ms. Landry to adjourn the meeting. The motion was seconded by Ms. Berryman. Motion carried.